



OneList Approvals | All tasks, actionable, everywhere

Easily approve all tasks from SAP and other applications in one list, accessible anywhere.

- Purchase Order Approval
- Leave Approval
- Invoice Approval
- Timesheet Approval
- Expense Approval
- Master Data Approval
- SRM Shopping Cart Approval
- Financial Processing Approval
- And more...



KEY FUNCTIONS

- Combine all workflow and operational tasks into **one consolidated list** for action.
- Present comprehensive **transaction details** from the underlying business object.
- Show **supporting documents** such as supplier quotations and invoices.
- Retrieve real-time **supplementary information** such as a team leave calendar whilst making a leave approval decision.
- Allow users to perform **all task actions** directly within the App without navigating to back-end systems.
- Provide **consistent access** via Native Mobile App, Web App and Outlook add-in.

BENEFITS

- **Eliminate approval bottlenecks** with an action list that is universally accessible and quick to use.
- **Increase manager productivity** with efficient task execution and a tailored, consistent look and feel.
- **Improve decision making** through deep drill down on transaction details and supporting documents.
- **Ensure security and integrity** through enforced encryption and authentication mechanisms.
- **Drive compliance** with simplicity, transparency and accessibility.
- **Reduce IT administration** with only one workflow interaction point to administer.

KEY FEATURES

- **Configurable** for presentation of organisation and scenario specific information.
- Pre-built **workflow adapters** for SAP, SharePoint, K2, Nintex and other BPM systems.
- Pre-built **document management adapters** for SharePoint, SAP and OpenText.
- **Offline capability** for task approval anywhere.
- **No dependency** on 3rd party platforms or applications.
- Allows **data entry** at the time of approval.



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